

SECRETARY CHECKLIST

Send to:

**VFW Auxiliary Department of Arizona
ATTN: Secretary Treasurer Kim Sloan
326 E. Burrows St. Tucson, AZ 85704**

- ✓ Auxiliary Election/Installation Report *
- ✓ District and Auxiliary Change of Officer Form for all officers *
- ✓ District Election/Installation Report *
- ✓ District Minutes

***may be sent by email to auxvfwarizona@msn.com**